



**SHRM Topeka Board  
April 5, 2011**

**SHRM-Topeka  
Chapter #0428  
Members Present**

**Paula Merriam  
Lori Blosser**

**Diana Gillespie  
Alisa Mezger-Crawford**

**Sherri Workman  
Tasha Holtzman**

**Dustin Haverkamp  
Jovonna Funnell**

**Members Absent**

**Cheryl Dubois**

**Thea Warren**

**Dan Schultz**

**Pam Pierce**

The meeting was called to order at 7:42 a.m.

The March 2011 minutes were approved electronically and sent to Ms. Williams for posting on the website. Minutes for the November and December 2010 meetings still need to be sent out and approved by the 2010 board. Ms. Workman will follow up with Ms. Warren to see if she has the notes for the minutes for the November 2010 and December 2010 still available and the Board will proceed from there.

**President Report**

Ms. Workman requested the HRCI approval of strategic credits be announced via e-blast for both the luncheon topic and the afternoon training topic for the May 26, 2011 meeting.

Ms. Workman noted there were no committee updates to present. There are two committee positions which need filled.

Ms. Workman stated she would announce the Sr. Committee formation at the May 26, 2011 meeting and ensure it is presented in a positive manner.

Ms. Workman reported the Topeka SHRM Chapter achieved Silver Level recognition from National SHRM. We met all of the requirements for Gold except our membership did not grow. Ms. Workman will:

- Note the Silver Achievement on the new agenda
- Let Ms. Williams know so the website can be updated

Mr. Haverkamp will:

- Post the achievement on LinkedIn and Twitter

Ms. Mezger-Crawford will:

- Do a press release

Ms. Workman stated the Heartland Visioning partnership is on hold right now as it is currently her busy time at work.

The Topeka SHRM Chapter received one D&O Insurance bid submitted through Mr. Shultz. Ms. Workman will request her boss review the proposal as he has experience with D&O Insurance.

Ms. Workman requested that Ms. Holtzman look at the State SHRM website for the George Trombold nomination form and report back whether it is there or not. If it is not there Ms. Workman will reach out to her State Council contacts.

Ms. Workman reported she will put together the suggested changes for the by-laws so they may be reviewed by the board and submitted.

A suggestion was made to request a donation from Prairie Band Casino & Resort for a golf and dinner package to raffle during the May meeting as a fundraiser for the SHRM Foundation. Mr. Haverkamp will follow-up with the donation request.

### **Finance Report**

Ms. Funnell reported there have been some PayPal issues. Registrants think they have paid but they have not. The PayPal statements match what the Topeka SHRM database says regarding transactions approved and not approved. Ms. Workman advised she would get with Ms. Williams to have an announcement on the website stating, "If you have paid using PayPal, please bring a printed copy of your confirmation number/receipt to the meeting."

It was noted that March meeting attendance was low and has been historically low. The Board decided to no longer have March meetings. Rich Drinon is scheduled for March 2012; Ms. Gillespie will contact him to see if he would be willing to speak in April of 2012 instead.

### **Programs Report**

Ms. Gillespie reported she received a phone call from the Topeka Shawnee County Public Library thanking the Topeka SHRM Chapter for the generous and regular donation of children's books to the library. Ms. Funnell reported the thank you was also received in writing.

Ms. Gillespie brought an updated program schedule and distributed it to the board members present. Programs are scheduled through March of 2012 (April 2012 if Mr. Drinon moves his presentation back one month).

Ms. Gillespie stated they are waiting for presenter information in order to submit for HRCI pre-approval for the remainder of the year.

### **Training Report**

Ms. Blosser reported she is working with Kristen Scott to schedule a training which will qualify for strategic credit.

Ms. Blosser reported the remaining trainings will be held in April, May, August and October.

### **College Relations**

Ms. Workman reported she was not sure how the student competition went and we will need to get an update at the next board meeting.

### **President-Elect Report**

Ms. Holtzman requested sponsorship ideas and received the following:

- Washburn University – Kent McNally
- Constagny & Brooks
- Bryann Career College
- Topeka Chamber of Commerce – Cindy
- Creative Business Solutions – Kristina
- AFLAC
- Hatcher Consulting
- OAC
- Partners in Health
- Qwest Diagnostics
- Jayhawk File Express – Pete

Ms. Workman reported she spoke with the March sponsor Foulsten Siefken and said they have done the e-blast sponsorship for other chapters but the cost was a bit cheaper. It was suggested the quarterly e-blasts be priced at \$200 and reach all members.

### **Communications Report**

Ms. Mezger-Crawford stated she was working on the newsletter and would like to tie Margaret Morford's May presentation to the Chamber Mailing.

Ms. Mezger-Crawford stated the hotel room rates for the Kansas State SHRM Conference were somewhat high right now at around \$330 for two nights.

### **Membership Report**

Mr. Haverkamp reported the Topeka SHRM Chapter currently has 76 National SHRM members, 76 Non-National SHRM members, 6 pending members for a total of 158 if the 6 pending are approved.

Mr. Haverkamp suggested posting available jobs on LinkedIn as well as the Topeka SHRM site.

Mr. Haverkamp stated on May 6<sup>th</sup> there would be a Chik Fil A Leader Cast at a cost of \$71.00 which offered 5.5 HRCI credits held at Washburn. The broadcast will be streaming live from Atlanta and Dave Ramsey would be one of the speakers. Mr. Haverkamp reported he would also announce the leader cast via Twitter.

Mr. Haverkamp reported that Mr. Tracey Faulkner, State Council Membership Director would like our membership plan. Mr. Faulkner proposed a 5% growth goal and a goal of keeping all members informed of chapter growth.

Mr. Haverkamp proposed using Twitter for membership drives, i.e. join within the next 48 hours and receive \$5.00 off your membership dues. He also proposed utilizing a recruitment plan, i.e. if you recruit one member you receive \$5.00 off of your membership dues and if you recruit twelve members, your membership is free.

Mr. Haverkamp stated he and Ms. Dubois had several more ideas but would type them up and send them out to the board electronically.

**Past President Report**

No Past President report.

With no further discussion, meeting adjourned at 8:40 am.

Electronically conducted Board Action:

Motion to approve the revised 2011 budget presented Wednesday March 9<sup>th</sup> 2011 was motioned, discussed and approved on Thursday March 10<sup>th</sup> 2011.

Board Member	Aye	Nay
President: Sherri Workman, PHR	X	
President - Elect: Tasha Holtzman, SPHR	X	
Past-President: Thea Warren, PHR	<i>Not Recorded</i>	Not Recorded
VP, Programs: Diana Gillespie	X	
VP, Membership: Dustin Haverkamp	X	
VP, Finance: Jovonna Funnell	X	
VP, Communications: Alisa Mezger-Crawford, PHR	X	
VP, Training/Development: Lori Blosser, PHR	X	
VP – Elect, Programs: Pam Pierce	X	
VP – Elect, Membership: Cheryl Dubois	<i>Not Recorded</i>	Not Recorded
VP – Elect, Finance: Paula Merriam, PHR	X	
VP, College Relations: Dan Schultz	X	

Motion to approve the purchase of a laptop and Quicken Premier software at a total cost of \$500.12 was presented on Wednesday March 9<sup>th</sup> 2011; it was seconded, discussed and approved on Friday March 11<sup>th</sup> 2011.

Board Member	Aye	Nay
President: Sherri Workman, PHR	X	
President - Elect: Tasha Holtzman, SPHR	X	
Past-President: Thea Warren, PHR	<i>Not Recorded</i>	Not Recorded
VP, Programs: Diana Gillespie	X	
VP, Membership: Dustin Haverkamp	X	
VP, Finance: Jovonna Funnell	X	
VP, Communications: Alisa Mezger-Crawford, PHR	X	
VP, Training/Development: Lori Blosser, PHR	X	
VP – Elect, Programs: Pam Pierce	X	
VP – Elect, Membership: Cheryl Dubois	X	
VP – Elect, Finance: Paula Merriam, PHR	X	
VP, College Relations: Dan Schultz	X	